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| tenOTABLE ACHIEVEMENTS**CODES Scholar** -Collaborated with diverse teams to address community issues in the St. Louis region through research and service projects focusing on community impact**US Naval Reservist**- All source analystSkills* Crisis Management & Conflict Resolution
* Strong Communication & Leadership
* Attention to Detail & Organization
* Computer Literacy & Technical Proficiency
* Customer Service & Problem Solving
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| Tamia EvanseMAIL: tamiaevans03@gmail.com | Phone: 773.818.3842 1929 182nd street lansing IL 60438 |

Experience**US Navy Reserve US Transportation Command****2022- Present |Intel Specialist** * **Support the development of strategic plans and policies by providing comprehensive and quick look intelligence assessments.**
* **Provide enhanced situational awareness and decision n making capabilities for senior leadership through timely and accurate intelligence reporting.**

**Beauty Advisor**Sephora | August 2024 – August 2025* Provide personalized beauty consultations to clients, ensuring exceptional customer service.
* Educate clients on product benefits and proper usage, enhancing their shopping experience.
* Maintain an organized and visually appealing sales floor, meeting store presentation standards.

**IT Administrative Assistant**Southern Illinois University Edwardsville IT department | August 2024 – April 2025* **Facilitated efficient onboarding** by processing system access request forms and confidentiality agreements, ensuring compliance with security protocols.
* **Streamlined communications** by promptly responding to emails and addressing user inquiries, contributing to improved departmental efficiency
* **Managed user accounts and system access** through accurate data entry and verification processes using industry-standard tools and platforms.

**Assistant Manager**T-Mobile | May 2021 – August 2022* Implemented promotional strategies, exceeding sales targets consistently.
* Managed inventory and operational logistics to support seamless store operations.

EDUCATION/ CERTIFICATIONS**Southern Illinois University Edwardsville (SIUE)**Bachelor of Science in Psychology & Criminal Justice | Minor: Forensic Science2022 – Present**Information warfare training command (IWTC)**Intelligence specialist “A” School | Intelligence analyst certificationNovember 2021-April 2022**Naval Leadership and Ethics Command**Intermediate Leadership Development CourseJune 2024Volunteer Experience or Leadership**Hood Heros Chicago** | June 2024-August 2024* Coordinated community outreach initiatives with local businesses and organizations.
* Supervised and mentored youth employees, aged 16-19, fostering skill development and teamwork.
* Provided guidance and oversight for daily tasks at designated community service sites.

**Boys and Girls Club Alton** | August 2023-April 2024* Facilitated engaging activities and discussions to support teens in building social and leadership skills.
* Provided mentorship and guidance, fostering a positive and supportive environment for personal growth.

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